



Dubois-Crowheart Conservation District

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Cost Share Program Application: Food Security Solutions

An Equal Opportunity Program

We do not discriminate on the basis of race, color, religion, national origin, gender, age, disability, marital or veteran status, or any other legally protected status. No question on this application is used for the purpose of limiting or excluding any applicant from consideration prohibited by local, state or federal law.

Objective:

The Dubois-Crowheart Conservation District (DCCD) offers cost share funding to District constituents. This application is solely for food security solutions, i.e – greenhouses, hoop houses.

Funding:

The amount of cost share available for a District approved project is a maximum of 50% cost share with a cap of \$2,500.00. For example, if the total cost of an approved project is \$3,000.00, the District **may** provide up to \$1,500.00. If the total cost of an approved project is \$10,000.00, the District **may** provide up to \$2,500.00.

DCCD will determine the cost share for each project on a case-by-case basis. DCCD also reserves the right to adjust the final cost share payment based on the final project costs. The amount and/or percent of cost share funding awarded to any project will be based on the scope, longevity, and broad-based benefit to multiple natural resources and District constituents.

Application Process:

1. Submit complete application between January 1 and April 30. Two project estimates/quotes are required for materials. DCCD will only cost share on the lowest estimate/quote.
2. The Board will hold a hearing at its first meeting post-submission to decide if the project will be funded. You may be asked to attend a meeting if the Board requires more clarification of project goals or details. Meetings are every second Wednesday at 4:00 p.m. You will be notified of the Board's decision at which point you may accept or decline the cost share. If you accept, move to Step 3.
3. Order materials for your project; DCCD will only reimburse for **new** materials.
4. Submit receipts and photos of completed project. Projects must be completed prior to October 1. Reimbursement cannot be made prior to July 1.
5. Receive a check for the awarded amount, unless the final project total was for a lesser amount.
6. DCCD reserves the right for a Board member or Manager to visit and photograph the project site.
7. DCCD will furnish you with an IRS 1099 form for tax purposes.

Applicant Responsibilities (if applicable):


- Agree to work with NRCS guidance as appropriate to the project
- Provide photo(s) of project area with application
- Agree to an interview with local representative from Fremont County Weed & Pest
- Provide proof of Landowner Concurrence if on lease property
- Comply with town building regulations
- Provide proof of water rights
- Provide proof of access to water source
- Provide copies of paid receipts prior to receiving reimbursement
- Provide photo(s) of completed project area prior to receiving reimbursement
- Group projects must verify membership support with application

The Dubois-Crowheart Conservation District, a member of the Wyoming Association of Conservation District, provides leadership for the conservation of Wyoming’s soil and water, to promote the control of soil erosion, to promote and protect the quality of Wyoming’s waters, reduce the siltation of stream channels and reservoirs, promote wise use of Wyoming’s water, and all other natural resources, preserve and enhance wildlife habitat, protect the tax base and promote the health, safety and general welfare of the citizens of this state through a responsible conservation ethic.

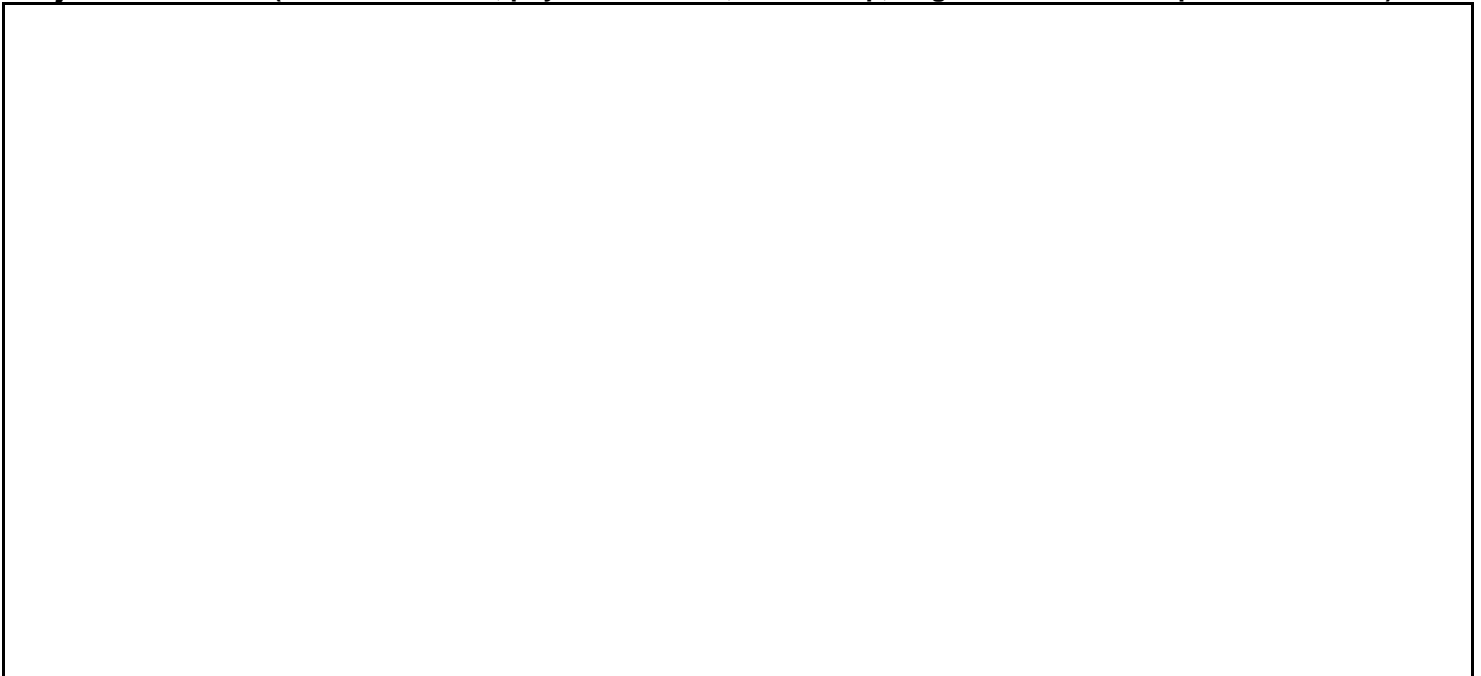
| | |
|--------------------------------------------------------------------------------------------|--|
| Name: | |
| Name used on application will be used on reimbursement payments and IRS 1099 forms. | |
| Mailing Address: | |
| Physical Address (if different): | |
| Phone Number: | |
| Email address: | |
| | |

Project Information

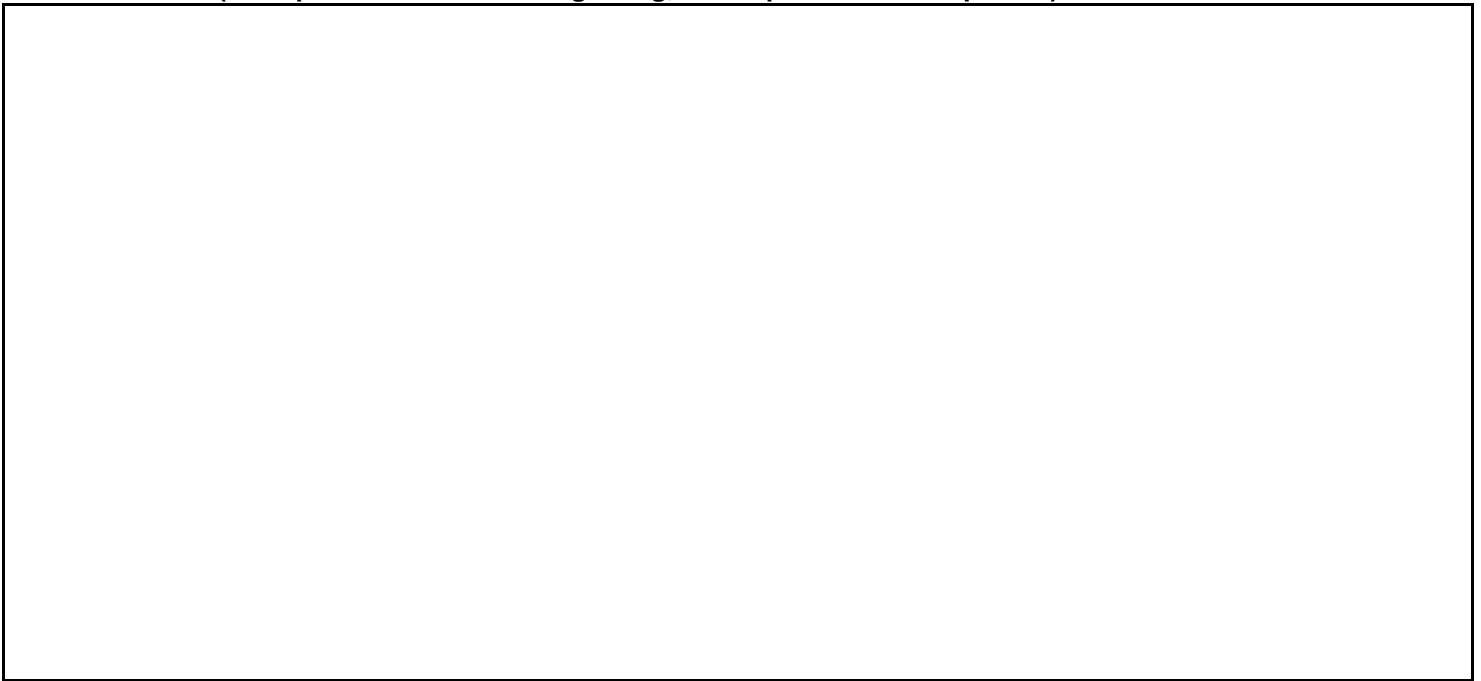
Project Description/Overview: (use drawings if needed)

A large, empty rectangular box with a thin black border, intended for providing a detailed description or overview of the project. It occupies the upper half of the page.

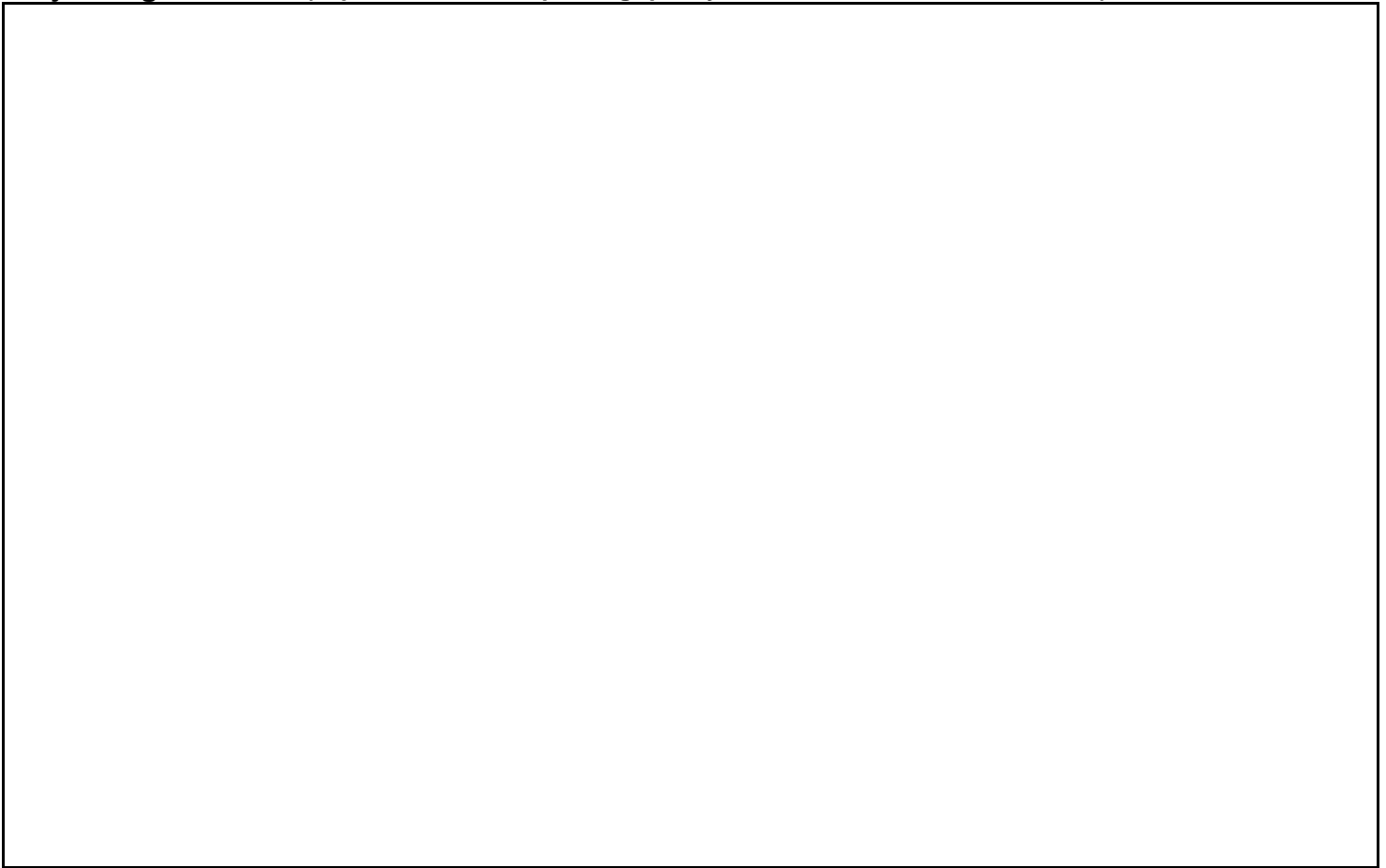
Project Location: (GPS coordinates, physical address, attach map, or give detailed description of location)

A large, empty rectangular box with a thin black border, intended for providing location information such as GPS coordinates, a physical address, a map, or a detailed description of the project site. It occupies the lower half of the page.

Plan of Work: (anticipated schedule for beginning, development and completion)

A large, empty rectangular box with a black border, intended for the user to write the anticipated schedule for the beginning, development, and completion of the project.

Project Significance: (expectations for improving quality and/or use of natural resources)

A large, empty rectangular box with a black border, intended for the user to describe their expectations for improving the quality and/or use of natural resources through the project.

Itemized Expenses: (2 estimates/quotes for materials)

| Item: (part description) | Number: (total pieces) | Cost: (per piece) | Total: |
|-----------------------------|---------------------------|----------------------|---------------|
| | | | Total: |

**TWO OR MORE ESTIMATES OR QUOTES MUST BE ATTACHED
ATTACH ADDITIONAL PAGES IF NECESSARY**

By signing, you agree to the following checklist:

- _____ **Have an “on the ground” interview with a local NRCS representative**
- _____ **Have an “on the ground” interview with a local Weed & Pest representative**
- _____ **Provide before and after photos of the project area**
- _____ **Provide proof of water rights, if necessary and applicable**
- _____ **Show proof of access to water source, if necessary and applicable**
- _____ **Provide two or more bids**
- _____ **Provide Landowner concurrence if practice will be on lease property**
- _____ **Verify member support, if a group project**
- _____ **Provide paid receipts of expenses incurred**

I understand that payment is contingent upon completion of all items on this checklist.

Signature _____

Date _____