



## Dubois-Crowheart Conservation District

712 Meckem Street  
307-455-3688

PO Box 27

Dubois, WY 82513

dccd@dteworld.com

# Cost Share Program Application: Food Security Solutions

*We do not discriminate on the basis of race, color, religion, national origin, gender, age, disability, marital or veteran status, or any other legally protected status. No question on the application is used for the purpose of limiting or excluding any applicant from consideration prohibited by local, state, or federal law.*

### **Objective:**

The Dubois-Crowheart Conservation District (DCCD) offers cost share funding to District constituents. The board of supervisors is open to projects that meet the District's natural resource objectives as outlined in the Land Use and Natural Resource Management Plan. This application is solely for food security solutions (i.e.— hoop houses, greenhouses).

### **Funding:**

The amount of cost share available for a project is a maximum of 50% and not to exceed \$1000.00. For example, if the total cost of an approved project is \$1200.00, the district **may** provide up to \$600.00. If the total cost of an approved project is \$3000.00, the District **may** provide up to \$1000.00.

DCCD will determine the cost share for each project on a case by case basis. DCCD reserves the right to adjust the final cost share payment based on the final project cost. Amount and/or percentage of cost share funding will be based on the scope, longevity, and broad-based benefit to multiple natural resources and District constituents

The project must be completed and original receipts provided by October 1. DCCD will only reimburse for materials that were purchased **new**, and only on projects that were approved **prior** to any purchases and the start of work. The Board may approve an extension of up to one year for extenuating circumstances.

### **Selection:**

Applications may be submitted between January 1 and April 30.

Applicants are required to attend the Board meeting (first Wednesday of the month at 12:00 noon) at which time the application will be presented and discussed. Arrangements must be made with the District Manager if the applicant is unable to attend the Board meeting.

**Two** estimates/quotes for materials are required. DCCD will only cost share on the lowest estimate.

**One** estimate/quote for labor are required. If the applicant is doing the labor, indicate that in the application. Also include quotes for equipment rental, if applicable.

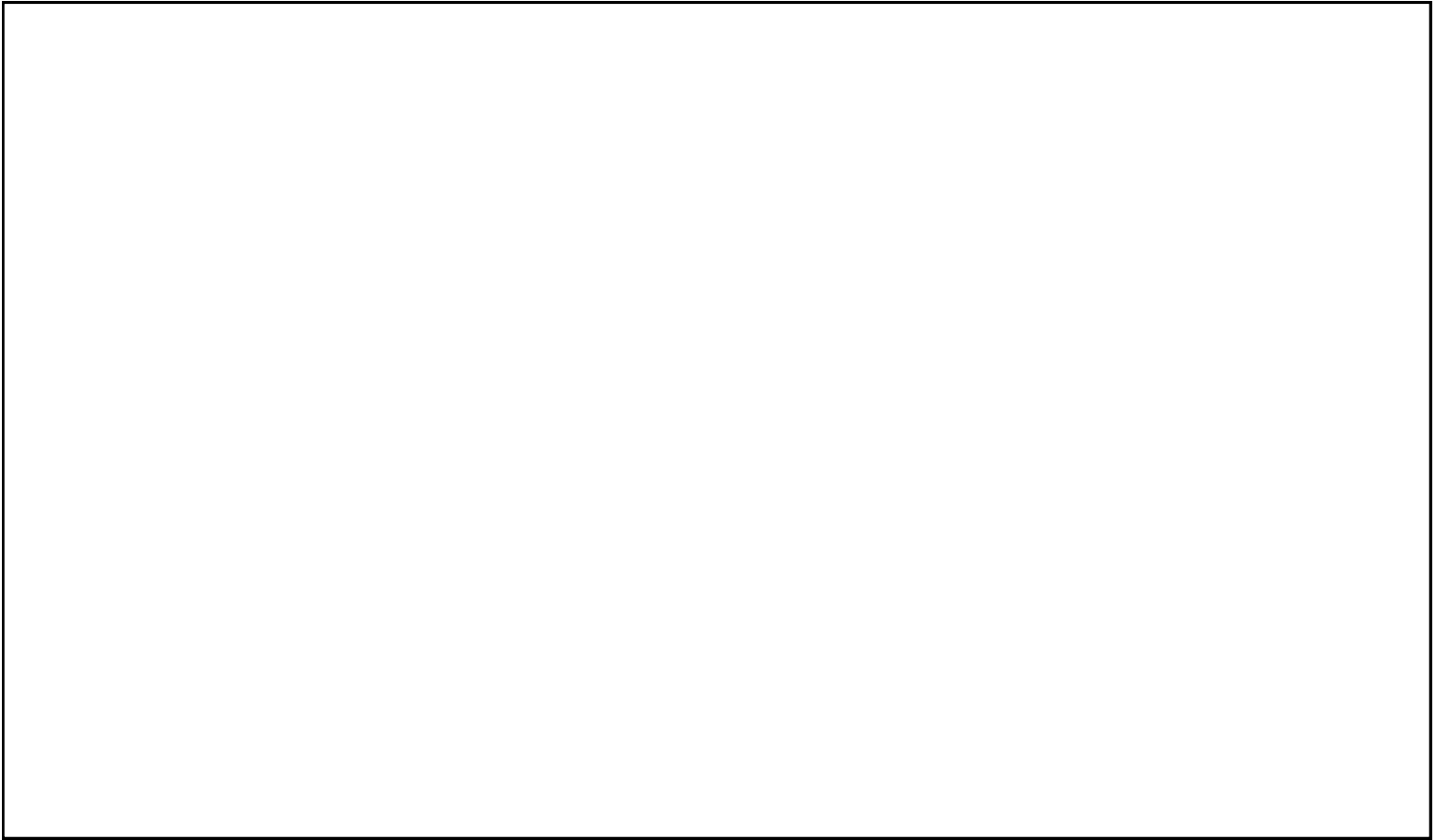
**Applicant Responsibilities:**

1. Provide photo(s) of project area with application and after project is complete (if deemed necessary)
2. Attend DCCD monthly board meeting to present project
3. Provide proof of Landowner Concurrence if on leased property
4. Provide proof of access to water source (if applicable to project)
5. Provide a SSN or EIN for purposes of 1099 reporting
6. Provide copies of paid receipts prior to receiving reimbursement
7. Comply with town building regulations (if applicable to project)

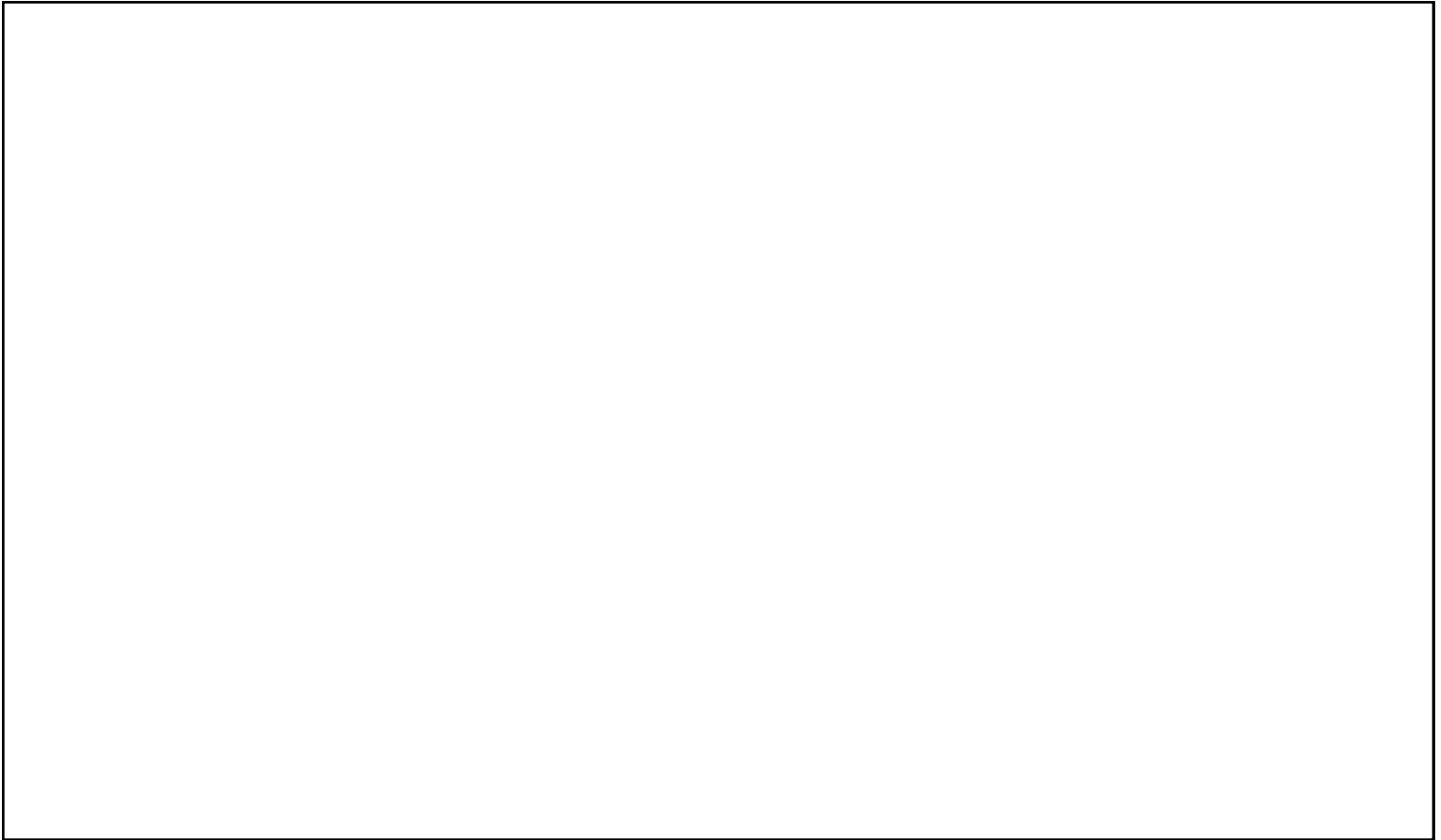
*The Dubois-Crowheart Conservation District, a member of the Wyoming Association of Conservation Districts, provides leadership for the conservation of Wyoming’s soil and water to promotes the control of soil erosion, to promote and protect the quality of Wyoming’s waters, to reduce the siltation of stream channels and reservoirs, to promote wise use of Wyoming’s water and all other natural resources, to preserve and enhance wildlife habitat, to protect the tax base and promote the health, safety, and general welfare of the citizens of this state through a responsible conservation ethic.*

NAME	
MAILING ADDRESS	
PHYSICAL ADDRESS	
PHONE	
EMAIL	
SSN OR EIN	

PROJECT DESCRIPTION (provide dimensions; attach drawings or printouts if necessary)

A large, empty rectangular box with a black border, intended for providing a project description, including dimensions and drawings or printouts if necessary.

PROJECT LOCATION (draw or attach map of location, include physical address or GPS coordinates)

A large, empty rectangular box with a black border, intended for drawing or attaching a map of the project location, including physical address or GPS coordinates.

PLAN OF WORK (anticipated schedule for beginning, development, and completion)

PROJECT SIGNIFICANCE: (explain your intended use for a hoop house or greenhouse)

ITEMIZED EXPENSES (2 estimates: materials, equipment rental, etc.; 1 estimate: labor)

Item (part, equipment, or labor)	Number: (total pieces or hours)	Cost (per piece or hour)	Total

LANDOWNER CONCURRENCE FORM

If you lease this land, this form is intended for the applicant to obtain written documentation of landowner concurrence for the purpose of installing a hoop house or greenhouse, as well as any other activities associated with this project.

Applicant name: \_\_\_\_\_ Date: \_\_\_\_\_

Landowner Name: \_\_\_\_\_

Conservation Activity	Location

*By signing this form, I, the landowner, hereby agree that the above-named applicant, if awarded a contract with the Dubois-Crowheart Conservations District (DCCD), has permission to install and maintain conservation activities on the land identified. I understand that I am not a party to any contract between DCCD and the applicant to install the above listed activity(ies).*

Landowner Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

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By signing, you agree to the following checklist:

- \_\_\_\_\_ Provide before and after photos of the project area
- \_\_\_\_\_ Provide your contact and tax information, including SSN or EIN
- \_\_\_\_\_ Provide two or more estimates/quotes for materials and 1 for labor expenses
- \_\_\_\_\_ Provide Landowner Concurrence if on leased property
- \_\_\_\_\_ Verify member support (if a group project)
- \_\_\_\_\_ Provide paid receipts of expenses incurred

**I understand that payment is contingent upon completion of all items on this checklist.**

Signature \_\_\_\_\_

Date \_\_\_\_\_